



**Energy for Sri Lanka**

**CAIRN LANKA (PVT) LTD**

(Incorporated in Democratic Socialist Republic of Sri Lanka)

**Reference No. - CLPL/EOI/CATERING/002/2011**

**EXPRESSION OF INTEREST (EOI) FOR SUPPLYING OF CATERING SERVICE  
TO CAIRN LANKA (PVT) LTD , SRI LANKA OPERATIONS**

Cairn Lanka Private Ltd. ("CLPL") is the Operator of the Offshore **SL-2007-01-001** Contract Area. The Contract Area lies in the Gulf Mannar in deep water, just off the NW coast of Sri Lanka. CLPL is planning to commence exploration drilling activities (3 firm wells + 2 optional wells) in the SL-2007-01-001 by August 2011..

For its operational base in Colombo, CLPL seeks expression of interest (EOI) from suitably experienced Contractors for facilities and catering management who wish to receive tender for providing Catering services for 4 different locations which broadly encompasses the following:

Contractor shall appoint a Person In charge to coordinate all the services as required by CLPL that are detailed in this Contract.

Contractor shall provide all services covered under following Sections.

All contractors should comply with the CAIRN's standard quality procedures which available upon request.

**1. PLACE TO BE SUPPLIED:**

Warehouses located at Aluth Mawatha and Sedawatta (60 PEOPLE)/ Port Ware House (Inside Port Premises) (30 PEOPLE) / Setmil Building (Corporate Office) (25 PEOPLE) .

**2. SERVICES**

Contractor shall provide the following Services:

2.1 Prepare cook and serve meals daily, for Company staff personnel and Company's other Contractor personnel at the above mentioned locations. The timings of which will be indicated in due course of time.

2.2 Managing the food service

2.3 Hygienic Management of the food and Catering facilities –The contractor shall conform to the Highest standard of Hygiene and personal cleanliness of the catering and kitchen staff.

2.4 MEALS

The types of meals shall be as follows:

Menu should include Sri Lankan, Indian and International dishes. Detailed menu will be provided in the scope of Services which will be issued to prequalified vendors.

Only those companies/consortium possessing substantial and proven record of performance in executing similar contracts of this magnitude should respond to this notice. Companies are requested, as a minimum, to submit the following documents and details;

1. List of interest along with company/consortium information detailing their nominated Management, staff, and business process support to carry out a multi-year, major services campaign for all types of operating facilities.
2. List of similar work successfully executed in the last three years and similar projects/agreements currently under execution.
3. Details of capability to mobilize and commence work to meet CLPL schedule. The Contractor's experience in mobilizing on schedule shall be clearly stated.
4. Details of Management, Operating and Maintenance schemes with copies of certification.
5. Intent to develop a close long term relationship with CLPL.
6. List of policies, procedures and quality assurance practices currently in place for the execution of similar work.
7. Health, Safety and Environment (HSE) policies, procedures and statistics covering the last 3 years.
8. Company's financial performances documents (Audited Balance sheets and Profit and Loss statements etc.) for last 3 years.
9. Copies of ISO certifications.

Catering personal and facility shall at all times be subject to inspection and rejection by Company's Medical Officer / HR – Administration Officer. Contractor's employees shall always be turned out in clean, appropriate, uniforms and shoes, at all times on duty.

At the time of each month, the Catering supervisor will prepare a monthly report detailing the number of full man-days and additional meals or their items to be charged for that month, breaking out such summary in to separate accounts for the different locations.

With this CLPL intends to short list names of experienced Catering service contractors for invitation to bid for the same.

The envelope should be subscribed with "**Reference No. CLPL/EOI/CATERING/002/2011**". All information and documentation shall be provided at address below within 10 days of publication of this EOI by registered post.

**The Country Manager**  
Cairn Lanka (PVT) Ltd.  
1st Floor, Setmil Maritime Centre,  
No.256, Srimath Ramanathan Mw,  
Colombo 15, Sri Lanka  
Telephone: 011 4339810| Facsimile: 011 4645044