







Performance Module

- 1. Obligation Management
- 2. KPIs/SLs Management





Cairn Oil & Gas (Vedanta Ltd.) will implement CLM tool as its "Post Award Contract Lifecycle Management" Software". CLM tool will help Cairn Oil & Gas to manage its strategic suppliers and build governance around their contracts.

The vision to be achieved by implementation of Post Award Contract Lifecycle Management application:

- Effective System To Manage Critical Contracts
- Build Best-in-class Contract Management Capabilities For Tracking KPIs And SLAs
- Centralized And Real Time Document Management Using CLM Tool
- Reduce Manual Interventions And People Dependence Through AI
- Information Management And Governance
- System Generated Reporting



OBLIGATION MANAGEMENT

SINE OBLIGATION MANAGEMENT OVERVIEW Sedanta

What is Obligation Management?

Tracking delivery of Cairn and Supplier Obligation through CLM tool via automated notification of obligation's due date and submission of evidence to demonstrate delivery.

What are the Principles of Obligation Management?

- Obligation Listing page A listing of all Master obligations contained within the contract between Cairn and its Supplier. Child Obligations 1. are created for each occurrence an obligation is due to be delivered.
- Obligation Owner Cairn or Supplier Owners assigned to those Obligations, are responsible for delivering, who are required to submit 2. evidence that the Obligation has been delivered.
- Obligation Reviewer Reviewer will review the submitted obligation and will click **Approve** if obligations are correctly submitted. 3.
- Obligation Approver Approvers will review the obligation reviewed by Obligation Reviewer and will click 'Approve' if obligations are 4. correctly submitted. Users who are responsible for ensuring Obligations have been delivered by reviewing evidence.
- Notification Email notifications generated by CLM tool to Cairn or Supplier Owners. 5.



OBLIGATION MANAGEMENT OVERVIEW





OBLIGATION MANAGEMENT – NAVIGATION

Once the User login, the Home Page will be displayed.

- Expand Performance Section from the Quick Link Panel to enable applicable options.
- Obligation Listing Page is available by clicking on Obligations.
- Child Obligation Listing Page is available by clicking on Child Obligations.
- Certain Obligations/Child Obligations can be identified using Filter Option.

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|------|----------------------|-----|--------|------------------|----------------------------|-----------------|----------------------|---------------------------|--------------|
| ń | Home | | 0 | Obligatio | ons 🗸 | | | | |
| ~~ | Reports | | ₽ F | ilters []] C | Columns | | | | Too |
| • 12 | Suppliers | | | ID | Title | Supplier | Contract | Category | Subcategor |
| -5 | Suppliers | Ĩ | | OB11360 | Demo Test - Involce month | Thermax Limited | DTHE010 - 8500002714 | Operational | Reports/Info |
| | Contracts | ~ | | OB11359 | Monthly STG load Full load | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Inte |
| | Authoring | | | OB11358 | Demo Test - Submit Annua | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Inte |
| | | | | OB11357 | Demo Test - Submit tank C | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Inte |
| 0 | Performance | ^ | | OB11356 | EDG and Portable compre | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Inte |
| | Obligations | | | OB11355 | Fire water pump trail | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Inte |
| | Child Obligations | | | OB11350 | Detection of cannabls amp | L&T | DL&T007 - 4600012384 | Operational | |
| | Service Levels | | | OB11349 | Boundary Conditions for B | L&T | DL&T007 - 4600012384 | Operational | - |
| | Child Service Levels | | | OB11348 | Submission of Technical D | L&T | DL&T007 - 4600012384 | Operational | |
| | | nc. | | OB11347 | Deduction of gst tds under | L&T | DL&T007 - 4600012384 | Financial | - |
| | | Ť | | OB11346 | Unannounced searches an | L&T | DL&T007 - 4600012384 | Policies and Regulatory | - |
| • | Collaboration | ~ | | OB11345 | Level 5 cost estimation sh | 1.8T | DL&T007 - 4600012384 | Operational | |
| | | | 1 - 20 | of 3,895 entries | Display 20 🗸 | | | | 1 Go |



Quick Link Panel

| Raise a Request | • 🖬 📭 |
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| ernal Controls | MSA |
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- We can navigate to individual Obligations by clicking on their respective IDs for more details. •
- The list can be modified to view specific Obligations using Filters and Columns options. ٠
- The modified list can be saved using the Save View button. ٠
- Modified list of Obligations can be downloaded in an Excel Format using Download Option for further evaluation. ٠

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| ŧ€ | | ID | Title | Supplier | Contract | Category | Subcategory | Document Type |
| | | OB11360 | Demo Test - Involce monthly report | Thermax Limited | DTHE010 - 8500002714 | Operational | Reports/Information & Budget | MSA |
| | | OB11359 | Monthly STG load Full load trail | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Internal Controls | MSA |
| 870 | | OB11358 | Demo Test - Submit Annual boiler IB | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Internal Controls | MSA |
| | | OB11357 | Demo Test - Submit tank Cleaning pl | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Internal Controls | MSA |
| 0 | | OB11356 | EDG and Portable compressor trial | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Internal Controls | MSA |
| ⊞ | | OB11355 | Fire water pump trail | Thermax Limited | DTHE010 - 8500002714 | Audit & Internal Controls | Audit & Internal Controls | MSA |
| | | OB06661 | Contractor to Indemnify and hold th | Thermax Limited | DTHE010 - 8500002714 | Policies and Regulatory | | MSA |
| ~ | | OB06660 | Contractor to provide all safety mate | Thermax Limited | DTHE010 - 8500002714 | Operational | | MSA |
| | | OB06659 | Contractor to maintain maintain all r | Thermax Limited | DTHE010 - 8500002714 | Policies and Regulatory | | MSA |
| | | OB06658 | Contractor to comply with all laws, r | Thermax Limited | DTHE010 - 8500002714 | Policies and Regulatory | | MSA 🔮 |
| | | OB06657 | Provide canteen facility | Thermax Limited | DTHE010 - 8500002714 | Operational | | MSA 5 |
| | | OB06656 | Discharge of liabilities under workm | Thermax Limited | DTHE010 - 8500002714 | Financial | | MSA |
| | | OB06655 | Contractual compliance of the servi | Thermax Limited | DTHE010 - 8500002714 | Policies and Regulatory | | MSA |
| | | OB06654 | Contractor to give notices and inde | Thermax Limited | DTHE010 - 8500002714 | Operational | • | MSA |
| © Copyrig | 1 - 20 | of 458 entries Disple StrionLabs Pte. Ltd. All right | ay 20 💉 | | | | 1 Go < 1 2 | 3 4 5 23 > |



CHILD OBLIGATION MANAGEMENT

CHILD OBLIGATION WORKFLOW







CHILD OBLIGATION MANAGEMENT – NAVIGATE OBLIGATION ID

From Home Page

- User to click on **To Do** under **My Workspace**.
- It will show the list of COB IDs under Child Obligations cluster where action needs to be taken User will click on the required Child Obligation (COB ID) to go to the Child Obligation's page and perform the requested action.





| | ⊕ Raise a Request |
|-----|--|
| My | Workspace |
| | To Do Today's Approvals/Tasks 41 |
| ā | Meeting To Do |
| ÷ | Calendar |
| 878 | Delegate |
| Ö | Job Scheduler |
| Ð | Mass Email |

| | ≣‡ Re-Arrange |
|-------------|---------------|
| Consumption | |
| 26 Tasks | |
| 26 Created | |
| | |
| | |
| | |





- 1. From the left-hand vertical side bar (in blue) , click on **Performance** and select **Child Obligation**.
- 2. From the list, Click the **Child Obligation (ID)** on which an action is required.



| ch | 🕑 Roise o Request | |
|--|-------------------|--|
| | Submit Create + | |
| Overdue 07-04-2022 | N | |
| Pending Actions Submit Send Reminder | | |
| Comment Add Comment | | |

ONLY OBLIGATION MANAGEMENT -SUBMIT SUPPORTING DOCUMENT, INSERT COMMENTS AND ATTACHMENTS

| = | | | Q Se | Search | |
|---|---|---|------|--|--|
| n | C OB11365 / COB01725 Test_01.07.2022 | | | | Submit 4 ate - |
| ~ | General + - | | | Communication 1 | % Tools ~ |
| | Status: Overdue Next Step Title : Test_01.07.2022 Category : Financial End Date : i 11-30-2022 Credit Impact Applicable : No | © Supplier : Dorf Ketal Start Date : ☐ 05-01-2022 Financial Impact Applicable : Yes | Edit | BIUSA ME E Font Add your comment and attach files here ✓ Attach Additional fields | Size : and type @ to tag user 3 Cancel Add |

- 1. Add Comment to send at **Communication Pane** on the right.
- 2. Attach File (if applicable), to submit as an Supporting documents to that obligation
- There is an additional feature in the comments where if you type "@", the tool will automatically suggest you the names of people you wish to mention in your 3. comment.
- 4. Click on **Submit** button.





Post submission of the Child Obligation, the workflow moves to next step i.e., "Pending Approval By Obligation Reviewer". Click on 'Approve /Reject' button on the top right-hand side of the show page to approve the Child Obligation.

| ≡ | CAIRN THE MARK | Q Search | (+) Raise a Request | 2 DM |
|----------------|--|--|---|----------------|
| n | OB11365 / COB01725 Test_01.07.2022 | | Approve - | 1 ate - |
| ~7 | General + - | | Reject | |
| ∔€ ■ | Status: Pending Approval By Obligation Reviewer Next Step | | 🖉 Edit | |
| | Title : Test_01.07.2022 | Supplier : Dorf Ketal | | |
| | Category : Financial | Start Date : 🛱 05-01-2022 | | |
| | End Date : i 11-30-2022 | Financial Impact Applicable : Yes | | |
| ~ | No | | | |
| If th | ne COB Test_01.07.2022 | Approve | 2 OB11365 / COB01725 Test_01.07.2022 | |
| App by | proved | Pending Approval By Obligation Approver 07-04-2022 | General + - | |
| Obli Revi | ligation Status: Pending Approval By Obligation Approver Next Step Title : Supplier : Tort 01 07 2022 Dorf Kotal | Pending Actions Approve Image: Object to the second | Status: Approved By Obligation Approver Title : | Supplier : |
| | | | Test_01.07.2022 | Dorf Ketal |





1. If the Obligation Reviewer wishes to make any changes. The Reviewer can click on 'Reject' button present as a dropdown to Review Complete button on the right side of the page.

2. Adding a comment underCommunication section, ismandatory if the Reviewer wishesto Reject the Obligation

3. Post clicking on Reject, the Obligation Owner can make the necessary changes and submit the Obligation again for Approval by Reviewer. Click on 'Resubmit' button on the right to Resubmit the Obligation.



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| 🕀 Rais | e a Request | Θ | 0 | DM | |
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| | | | Resub | omit | 3 |
| Obligation Approver | | | | OM | þ |
| ctions - Send Reminder | | | | | |
| Add Comment | | | | | |



1. Post Approval by Reviewer or Re-submission by Obligation owner, the workflow will move to next step i.e.,. Pending Approval By Obligation Approver/Re-submitted by Obligation Owner. The Sirion Status will change to 'Approved by Reviewer'.

2. Click on 'Approve' button on the right-hand side of the page to further complete the process.

Post Approval by Approver the Workflow ends.





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| Add Comment | |
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| OB11365 Test_01.07.2022 | |
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| General + - | |
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| | |
| Status: Pending Review Next Step | |
| Title : Test_01.07.2022 | Supplier : Dorf Ketal |





KPIs/SLs MANAGEMENT



- > KPI Introduction.
- KPI Concepts of Master/Child Service.
- Child KPIs Enclosed workflow category(Detailed Status & Notification), Listing Page, Sample Views
- > Ensure Penalty and Earn backs are calculated and tracked.





- > The Master KPI describes the KPI to be performed. The Master contains the description, frequency, start date, end date, key thresholds, and other details of the KPI. The Master SL ID appears as SLXXXXXX.
- > Based on the frequency of the Master, the system creates multiple Child KPIs automatically. The child KPIs are used to measure the individual instances (monthly, guarterly, etc.) of performance. The Child SL ID appears as CSLXXXXXX.











- > Once you are logged into the Sirion, a Home Page appears which gives visibility to all the modules that the you have access to.
- \succ KPIs can be tracked under the Performance Module.

| ≡ | vedanta transforming for got | •d | | | | | Q Search | | 5 |
|----|---------------------------------|--------|-------------------------------------|---|----------------------------|-----------------|--------------|-------------------|----|
| ń | Home | | | | | | | | |
| ŧ€ | Suppliers | | | | | - | | | |
| | Contracts | ~ | _ ID | Title | Supplier | Contract | Expected | Minimum/Maximum? | De |
| | Contracto | | est.Trainer | Test Bulk Create- Script T | Test PR | DDOR001 850000 | 2415 100 | Minimum - 1 level | NΑ |
| C | Performance | ^ | =_AICS_5.3 | % of temporary repairs (o | Petrofac Projects and | 8500003123_0& | И З | Minimum - 1 level | - |
| | Obligations | | =_Summary_KPI | KPI's Summary for Final P | Petrofac Projects and | 8500003123_0& | M 100 | Minimum - 1 level | - |
| | KPIs | | Takes user to KPI | ocess Safety Incident Fr | Petrofac Projects and | 8500003123_ O&M | M 2 | Minimum - 1 level | - |
| | | | listing page. | , of high-risk anomalies c | Petrofac Projects and | 8500003123_ 0& | М З | Minimum - 1 level | - |
| | Child Obligation | | =_OES_3.7 | VRU run hours | Petrofac Projects and | 8500003123_0& | vi 1 | Minimum - 1 level | - |
| | Child KPIs The Home Page gives | direct | access to ⁵ Recently Vis | Inspection task complianc sited Items as well. | Petrofac Projects and | 8500003123_0& | M 4 | Minimum - 1 level | - |
| | Invoic e s | ~ | =_OES_3.1 | Slug catcher 1 – Interface | Petrofac Projects and | 8500003123_0& | vi 1 | Minimum - 1 level | - |
| | | ~ | = HCS 12 | Process Safety Incident Fr | Petrofac Proiects and | 8500003123 084 | м л | Minimum - 1 level | - |
| | consolation | | lav 20 🗸 | | Sensitivity: Internal (C3) | | 1 Go | 1 2 3 4 5 | 5 |





As soon as you click on the KPI quick link, the view changes to the below :

- > The Page displays the KPI (SLXXXXX) listing page, detailing all information about the KPIs.
- > On the top of that left side you will see Filter and Column
- > The Right panel on top of that you will see Tools, Downloads & Refresh Tabs





SAFE Performance Management | Service Levels – Linkage PRODUCTION

From the Listing Page, Click a Service Level Id to view its details or Search from the search bar using SL ID. Further, as per your access rights, you may perform the workflow and non - workflow tasks in the Service Level. You may also create other entities from a Service Level

| = | 5 | | | | | | | Q. SL01140 | | 🕀 Raise a Reque | est 🐌 | 📑 🍯 |
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| n | Ø | Service Lev | vels 🗸 | | | | C | | | | | Create |
| ~ | P | Filters []] Colu | imns | | | | | | ę | 🕞 Tools 🗸 上 Down | nload ~ | C Refres |
| | | ID | SL ID | Title | Supplier | Expected | Minimum/Maximum | n? May-22 | Apr-22 | Mar-22 | | |
| ĕt; | | SL01140 | Note_9.4 | Manpower Mobilisation | Thermax Limited | 0 | Maximum - 1 level | NA | NA | Not Met | 180.75 | |
| | | SL01139 | Note_9.3.2 | STG & Boilers Trip_Termination Rigi | nt Thermax Limited | 0 | Maximum - 1 level | NA | NA | NA | | |
| 877 | | SL01138 | "Click Here" to | go to Trips | Thermax Limited | 3 | Maximum - 1 level | NA | NA | Met Exp | 0 | |
| | | SL01137 | Service Level P | Page. p | Thermax Limited | 2 | Maximum - 1 level | Met Exp 1 | NA | Met Exp | 0 | |
| 0 | | SL01136 | Note_9.2 | Trip Of 220Kv Grid Substation | Thermax Limited | 0 | Maximum - 1 level | NA | NA | Met Exp | 0 | |
| | | 01.01125 | Note 01 | Plaskaut Consula | Thomas Limited | 0 | Masteries, 1 lavel | NIA. | NIA | Mot Evo | • | |
| | ~ | | | | | | | | | | | |
| n | 0 | SL01140 Manpower | r Mobilisation | | | | | | | In | activate | Create + |
| ~~ | Gene | eral Child Serv | rice Levels Performa | ince Data Format 🛛 + 🚽 | | | | (| | | | |
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| ≜Ę | s | tatus: | _ | | | | | Pending Actions | | | | Ę |
| | A | Ctive Next Step | J | 5 m | and the state of t | | | SK SK | | | | Ø |
| | Ň | lanpower Mobilisati | llon | The | ermax Limited | | | | | | | |
| Ø | C | ontract : THE010 - 8500002 | 2714 | SL | Category : ectiveness | | | Ad | id Comment | | | |
| Ħ | s | L Sub Category : | lon | Ext | ected : | | | | | | | |
| e a | P | enalty Applicable : | | Ear | nback Applicable : | | | | | | | |
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SAFE Performance Management | Service Levels - Child Service Level - Listing Page PRODUCTION

As soon as you click on the Service Levels quick link, the view changes to the below :

- > The Page displays the Child Service Levels (CSLXXXXX) listing page.
- On the top of that left side you will see Filter, Column, Save View & Favourites Tabs \triangleright
- > The Right panel on top of that you will see Tools, Downloads & Refresh Tabs

| E Vedanta | CAIRN | | | Q Searc | h | 🕒 🖬 sk | | ¢ م | redanta transforming for good | AIRTIN | | | Q Sea |
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| 🛉 Home | v | | | | | | î | Ø | Child KPIs | ~ | | | |
| Suppliers | | | | | | | | ? | | | | | |
| | Master SL ID | Title | Supplier | Contract | Service Date | Final Performance | -u | | Child SL ID | Master SL ID | Title | Supplier | Contract |
| | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 31-12-2022 | | | | CSI 15/195 | SI 01205 | Test Bulk Create- Script Testing | Test DD | DDOP001 8500002415 |
| Performance ^ | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 30-11-2022 | | | | C3E15495 | 3101203 | | ICSLER | DD0R0018500002415 |
| Obligations | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 31-10-2022 | | • | | CSL15494 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 |
| 1/01 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 30-09-2022 | | H | | CSL15493 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 |
| KPIS | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 31-08-2022 | | | | CSL15492 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 |
| Child Obligation | SI 01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 31-07-2022 | | | | CSL15491 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 |
| Child KPIs | CL 01205 | Test Bulk Create, Script Testing | Test DD | | 20.06.2022 | | | | CSI 15/190 | SI 01205 | Test Bulk Create- Script Testing | Test DD | DD02001 8500002415 |
| | SL01205 | | lest PR | DD0R0018500002415 | 30-06-2022 | • | | | C3E15490 | 3101203 | | ICSLER | DD0R0018500002415 |
| | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 | 31-05-2022 | • | | | CSL15489 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 |
| Collaboration V | SI 01205 | Test Bulk Create- Script Testing | Test DD | DDOD001 8500002/15 | 30-04-2022 | | | | CSL15488 | SL01205 | Test Bulk Create- Script Testing | Test PR | DDOR001 8500002415 |
| | isplay 20 🗸 | | | 1 | Go < 1 | 2 3 4 5 … 219 > | | | CSI 15/187 | SI 01205 | Test Bulk Create- Script Testing | Test DD | DDOP001 8500002/15 |



PRODUCTION Performance Management | Child Service Level – Sample View By 'Service Date'

To make a view follow below steps;

- **Go to Filter Search for 'Service Date' Select Date and Apply.**
- > After applying filter click on 'Save As' next to Modified and then give a name of view and 'Save'

| ń | Child Service Levels 🧹 Modified Save As X | ń | Q | Child Service | Levels 🗸 👖 | Modif |
|------------|---|-------------------------------------|---|----------------------|--------------------|---------|
| ~ | Filters []] Columns | | P | Filters []] Columns | | Jan'22 |
| ≜ € | Applied filters Reset | Isation | | Child SL ID | Master | This vi |
| | SERVICE DATE Date | p_Termination Right | | CSL04598 CSL04589 | SL0114 | |
| ••• • | 〇 01-01-2022 | | | CSL04580 CSL04571 | SL01138 SL01137 | |
| | | 0 [] | | CSL04563 CSL04554 | SL01136 SL01135 | |
| Ð | | Compliance enerator Availability | | CSL04545 | SL01134 | |
| | | | | CSL04536 | SL01133 | |





IAC & Nitrogen Generator Availa

Performance Management | Child Service Level – Sample View By Performance Status Vedanta PRODUCTION

> Once saved, it can be seen under 'Child Service Levels' or we can Pinned it for quick access to created view or we can also share the view.



> As soon as view is Created and Pinned for quick access it will be display like below;

| ń | Child Service Levels Pending KPI Data & Pending Submission | | | | | | | | | | |
|----|---|---------------------------|----------------|--|--------------|-------------------|---------------|--|--|--|--|
| ~ | 🤗 F | ilters []] Columns | | | | | Ø | | | | |
| | * Pending KPI Data & Pen | | | | | | | | | | |
| ŧ€ | | Child SL ID | ↓ Master SL ID | Title | Service Date | Final Performance | SL Met Status | | | | |
| | | CSL04600 | SL01140 | Manpower Mobilisation | 03-31-2022 | 180.754 | Not Met | | | | |
| | | CSL04435 | SL01125 | HP Steam Generation For Process Excludin | 06-28-2022 | | | | | | |
| | 1-20 | of 2 entries Display 20 🗸 | | | | | | | | | |





Performance Management | Child Service Level – Scorecard submission PRODUCTION

- Select any CSL from the list from the Child KPI module \succ
- Open communication tab from the right \triangleright
- *Click on "Add your comment & attach files here and type @ to tag the user"* \triangleright
- Upload the KPI scorecard from the attachment & you can write any comment or tag specific persons for quick response and click "Add". \triangleright

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| Â | SL01205 / CSL15495 Test Bulk Create- Script Test | sting | | С | B I U ᢒ A A 🗎 ☱ Font |
| ∎€ | General + + | | Communication | n 🛞 Tools 🗸 | Size 🛊 🗞 |
| | | | 🖉 Edit : | ment and attach files here and type @ to ta | @Shailendra Kumar - please review |
| 0 | Status: Upcoming | | | | |
| | Title : Test Bulk Create- Script Testing | Supplier : Test PR | | | |
| (] | Contract : DDOR001 8500002415 | SLA Category : Availability | | | Attach |
| | Expected/Nomination : 100 | Final Performance : - | No co | ommunication to show here vet. | Additional fields |
| | SL Met Status : - | Penalty Applicable : Yes | | | |
| | Service Date : | Reporting Date : i 15-01-2023 | | | |







THANK YOU



